

# APPLICATION TO PERFORM LEGAL ASSISTANCE WORK FOR RETIREMENT POINTS AND TO BE LISTED IN THE JAGC RESERVE OFFICER LEGAL ASSISTANCE DIRECTORY

For use of this form, see AR 27-3; the proponent agency is OTJAG

## DATA REQUIRED BY THE PRIVACY ACT OF 1974

**AUTHORITY** Title 10, USC, Section 275 and Executive Order 9397.

**PRINCIPAL PURPOSE** To provide a basis for evaluating requests from Army National Guard (ARNG) and U.S. Army Reserve (USAR) judge advocates to provide legal assistance services, or to perform legal research on legal assistance subjects, on a voluntary basis, for retirement points. The information designated "for publication" in Part I of this form will be used periodically to publish, update, and correct the JAGC Reserve Officer Legal Assistance Directory; Agreement to be listed in this directory is a prerequisite for being authorized to provide legal assistance services, or to perform legal research on legal assistance subjects, for retirement points. You are not required to furnish any of the requested information; however, failure to submit this completed form will result in denial of your request to provide legal assistance services, or to perform legal research for retirement points. Failure to submit this completed form will also preclude including your name in the directory or updating, correcting, or deleting any information you previously submitted for the directory.

**ROUTINE USES** The "Directory Information" in Part I of this form will be made available to Reserve and active component judge advocates who have a need for this information in the performance of legal assistance duties, and to instructors at the Judge Advocate School, Army (TJAGSA) who have responsibility for updating TJAGSA publications on legal assistance subjects. The form itself will be maintained within the Army Legal Assistance Division, DAJA-LA, Washington, DC, for the purpose of updating the directory and managing the Army Legal Assistance Program.

**DISCLOSURE** Voluntary.

## INSTRUCTIONS

**CORRECTIONS** If information contained in the directory is incorrect, or if other information you previously submitted has changed (e.g., your address, telephone number), complete only those portions of this form that need to be corrected, and include your full name.

**ADDITIONS** If you wish to be listed in the directory for the first time, and to provide legal assistance services or to perform legal research on legal assistance subjects for retirement points, complete the whole form.

**DELETIONS** If you wish to be deleted from the directory, or no longer desire, or are eligible, to provide legal assistance services, or to perform legal research on legal assistance subjects, for retirement points, check here, print your full name in Part I, and sign your name next to your printed name. ☐

**RETURN TO** HQDA (DAJA-LA-DIR), WASHINGTON, DC 20310-2200.

## KEY TO PRACTICE AREA CODES IN PART I

003 Law Enforcement Officer-Federal	520 Patent, Trademark, and Copyright
004 Law Enforcement Officer-State	530 Immigration Law
005 Criminal Investigator	531 International Law
006 Parole, Probation, or Corrections	533 Judge, Federal Appellate
009 Dean, Assistant or Associate Dean	534 Judge State Appellate
012 Faculty Member	535 Judge, Federal Trial
013 Board of Visitors Member	536 Judge, State/Local Trial
110 Administrative Law	537 Judge, Magistrate and Special Court
130 Admiralty Law	538 Judge, Administrative Law
150 Antitrust Law, Government	539 Judicial Staff/Law Assistant
151 Antitrust Law, Defense	540 Labor and Employment Law
160 Appellate Practice, Civil	545 Legal Education
161 Appellate Practice, Criminal	551 Litigation-General Practice
170 Aviation and Space Law	555 Litigation-Commercial and Business
180 Bankruptcy Law	556 Medical Malpractice Law
190 Civil Rights Law	560 Military Law
200 Communications Law	570 Natural Resources Law
210 Construction Law	580 Product Liability Law
301 Banking Law	600 Public Contract Law
303 General Corporate Practice	610 Utility Law and Regulated Industry
305 Finance and Securities Law	620 Real Estate Law
311 In-House Counsel	640 Tort and Personal Injury Law
351 Criminal Law-Defense	650 Trade and Professional Association
353 Criminal Law-Prosecution	660 Transportation Law
360 Entertainment and Sports Law	670 Wills, Trusts, and Estates
365 Environmental Law	680 Science and Technology
370 Family Law	701 Taxation-Corporate and Business
380 Franchise Law	702 Taxation-Personal
400 General Practice	990 Bar Executive/Officer
451 Government-Federal Level	991 Judicial Administration
453 Government-State and Local	992 Law Office Administration
501 Health and Hospital Law	995 Law School Administration
510 Insurance Law	996 Law Librarian

**PRINT LEGIBLY OR TYPE**

**PART I - DIRECTORY INFORMATION (FOR PUBLICATION)**

1. NAME (Last, first, MI)		2. GRADE			
3. COMPONENT  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">           (Check One)  <input type="checkbox"/> USAR  <input type="checkbox"/> ARNG         </div> <div style="width: 45%;">           (Check One) (if applicable)  <input type="checkbox"/> IRR    <input type="checkbox"/> TPU  <input type="checkbox"/> IMA/IRR    <input type="checkbox"/> AGR         </div> </div>		4. CIVILIAN OCCUPATION			
				5. DAYTIME TELEPHONE NUMBER	
		6. CIVILIAN EMPLOYER			
8. WORK ADDRESS		9. PRACTICE AREA CODE(s) <i>(Use key on page 1, list no more than three)</i>			
				a.	
				b.	
				c.	
10. COUNTY/PARISH IN WHICH YOU PRACTICE <i>(If applicable, list no more than three)</i>		11. BARS TO WHICH ADMITTED			
a.		a.			
b.		b.			
c.		c.			

**PART II - ARMY LEGAL ASSISTANCE DIVISION RECORDS (NOT FOR PUBLICATION)**

12a. HOME ADDRESS		13a. USAR/ARNG/IMA UNIT AND ADDRESS <i>(If applicable)</i>	
		13b. UNIT TELEPHONE NUMBER	
		13c. DATE ASSIGNED	
12b. HOME TELEPHONE NUMBER	12c. SOCIAL SECURITY NUMBER	13d. POSITION	13e. DATE OF RANK
14. EDUCATIONAL DEGREES			
a. UNDERGRADUATE SCHOOL		DEGREE	YEAR
b. LAW SCHOOL		DEGREE	YEAR
c. OTHER		DEGREE	YEAR

**PART III - LEGAL ASSISTANCE RESEARCH (NOT FOR PUBLICATION)**

I ☐ am ☐ am not available to perform legal research for retirement points on the following TJAGSA publication(s) for the jurisdiction (s) indicated: **(Check one or more publications.)**

TJAGSA PUB NO.	LEGAL ASSISTANCE GUIDE ON	JURISDICTION
JA 261	REAL PROPERTY	
JA 262	WILLS	
JA 263	FAMILY LAW <i>(i.e. divorce)</i>	
JA 265	CONSUMER LAW	
JA 268	NOTARIAL SERVICES	
JA 272	DEPLOYMENT <i>(i.e. Powers of Attorney)</i>	
JA 273	LIVING WILLS	
JA 274	UNIFORMED SERVICES FORMER SPOUSES PROTECTION ACT	

**CERTIFICATION**

I hereby certify that I am a member of the Judge Advocate General's Corps, and that I am a member in good standing of all courts before which I have been admitted to practice.

SIGNATURE	DATE